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Wednesday, 11 December 2019

**TO: THE MAYOR AND COUNCILLORS**

Dear Councillor,

Please find attached additional information for tonight's meeting of the **COUNCIL**.

**AGENDA ITEM**

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|------------|---|-------------|
| <b>3.</b>  | <b>DECLARATIONS OF INTEREST</b><br>Draft list of declarations prepared based on previous declarations.  | 1089 - 1090 |
| <b>6.</b>  | <b>TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2</b><br>Question & Response To A Question Raised By Councillor Kate Mitchell - Purchase of cleaning equipment | 1091 - 1092 |
| <b>8.</b>  | <b>APPROVAL OF REVISED STATEMENT OF LICENSING POLICY REQUIRED BY THE LICENSING ACT 2003</b><br>Appendix E – Minute of the Licensing & Gambling Committee held on 3 December 2019.           | 1093 - 1094 |
| <b>15.</b> | <b>MOTION - REDUCING SINGLE USE PLASTIC (SUP) USE IN THE BOROUGH OF WEST LANCASHIRE</b><br>Amendment to be moved by Councillor Jenny Wilkie.  | 1095 - 1096 |

**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**

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### COUNCIL 11 DECEMBER 2019

#### DECLARATIONS OF INTEREST

The following declarations were received:

1. Councillors Aldridge and O'Toole declared a non pecuniary interest in relation to agenda item 8 'Approval of revised Statement of Licensing Policy Required by the Licensing Act 2003' and agenda item 12 'Parish and Town Council Charter for West Lancashire - Review', as Members of Lancashire County Council (LCC), as did Councillors Coughlan and Gagen as employees of LCC, and indicated that they would not participate in any detailed discussions which affected LCC.
2. Councillors Ashcroft, Mrs Blake, Blane, Dereli, Gordon, Lockie, Mrs Marshall, Mee, Moran, Owen, Pope, Ms Sutton and Whittington declared a pecuniary / non pecuniary interest in relation to Agenda Item 11 'Revised Capital Programme', agenda item 12 'Parish and Town Charter and item 8 'Approval of revised Statement of Licensing Policy Required by the Licensing Act 2003' as Members of a Parish Council and indicated they would not participate in any detailed discussions which affected the finances of those bodies specifically.\*

\* By virtue of a dispensation granted by the Standards Committee all Councillors who have disclosable pecuniary or pecuniary interests in relation to relevant lines in the budget may participate and vote in the budget debates but not engage in detailed discussions about matters which affect those interests.

3. Councillors Delaney, Devine, Owen, Nixon, West and J Wilkie (Tenant of a Council flat/house) Aldridge and Coughlan (Tenant of a Council garage) declared disclosable pecuniary interests in relation to item 9 'HRA Revenue and Capital Mid-Year Review' for the reasons indicated but were entitled to speak and vote by virtue of an exemption (nothing in these reports relates particularly to their respective interests arising from the tenancy or lease).
4. Councillors Aldridge, Blane, Mee and Wright declared non-pecuniary interests in relation to item 9 'HRA Revenue and Capital Mid-Year Review' as they have a connected person who is a tenant of rented Council accommodation. Insofar as that interest becomes a pecuniary interest (as it could affect the financial position of their relative and a member of the public with knowledge of the relevant facts would reasonably regard this as so significant that it is likely to prejudice their judgement of the public interest) they declared that interest but considered that they were entitled to speak and vote by virtue of an exemption as nothing in these reports relates particularly to the relevant tenancy or lease.



## AGENDA ITEM 6

### TO ANSWER ANY QUESTIONS UNDER THE PROVISIONS OF COUNCIL PROCEDURE RULE 10.2

#### **Purchase of cleaning equipment - Question from Councillor Kate Mitchell:**

At the Council meeting on 27<sup>th</sup> February, approval was given to spend £5,000 on the purchase of a pressure washer and water bowser for use in deep cleaning in the Borough.

- On what date was the order placed to purchase this equipment?

Response: 17 June 2019

- On what date was delivery of this equipment taken?

Response: 4 July 2019

- Would the Council Leader provide details of what areas have been cleaned with this equipment to date?

Response:

The equipment was purchased to enable the Council to undertake ad-hoc graffiti removal on Council owned structures as required, it will also be utilised for chewing gum removal on areas of high footfall (town centres / shopping parades) in addition to cleaning signage as resources allow. Additionally, it will be utilised to clean litter bins that are still in a viable condition and will be retained but need to be improved aesthetically so that will be built into the litter bin replacement/improvement programme. The Clean & Green resources are fully committed to the grass cutting schedules during the April – October season and, although tested, and training provided, the pressure washer equipment will now be utilised during the winter programme.



## MINUTE OF THE LICENSING & GAMBLING COMMITTEE – 3 DECEMBER 2019

### 16 **APPROVAL OF REVISED STATEMENT OF LICENSING POLICY REQUIRED BY THE LICENSING ACT 2003**

Consideration was given to the report of the Director of Place and Community as contained on pages 73 to 136 of the Book of Reports. The purpose of which was to endorse the revised Statement of Licensing Policy, as required by the Licensing Act 2003, prior to submission to Council.

The Commercial, Safety and Licensing Manager outlined the report, comments received and amendments to the draft policy.

**RESOLVED:** That the Statement of Licensing Policy 2020, as attached as appendix C to the report be endorsed, prior to submission to Council for final approval and publication.



## AGENDA ITEM 15

### **Amendment to the Motion – Reducing Single Use Plastic (SUP) Use in the Borough of West Lancashire – To be moved by Councillor Jenny Wilkie**

Whilst this Council accepts that the use of single use plastics is a major global issue, it also recognises that this is simply one environmental issue out of an abundance which we all have a responsibility to address.

This was reflected in the actions of July 2019 when, following the IPCC (UN Intergovernmental Panel on Climate Change) Report which declared a Climate Emergency, Cllr Dereli submitted a Climate Change Emergency motion, which saw this council sign a joint pledge (with other councils).

Following this, the Council has started to develop a Carbon Neutrality Plan with the aim to reduce and off-set the carbon footprint of West Lancashire Borough Council in its day to day activities, carrying on the work already started through the Solar PV installations on residential and commercial premises, the removal of single use plastic cups, and the installation of electric vehicle charging points at council car parks.

That this Council notes the development of the Carbon Neutrality Plan and recommends that the following actions in relation to the elimination of Single Use Plastics, be considered as part of that plan, with input from members when the report is presented in Spring 2020:

- The development of a robust strategy to make West Lancashire Borough Council a 'single-use plastic free' authority by the end of 2020 including an end to the purchase and procurement of SUPs through the Council's supply chain and the transition to the use of compostable bags for litter collection by the Council's Clean and Green teams;
- End the provision of SUP products such as cups and cutlery in council buildings and at council run events;
- Work with tenants and operators in commercial properties owned by West Lancashire Borough Council to encourage the phasing out of SUP cups, bottles, cutlery and straws;
- Encourage the Borough's businesses, organisations and residents to go 'single- use plastic free' working with best practice partners to provide business support, practical guidelines and advice to help local businesses transition from SUPs to sustainable alternatives.

